

# Lynnville Town Council

## January 7, 2020 Agenda

**CALL TO ORDER: PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES: December 17, 2019**

**APPROVAL OF CURRENT BILLS: December 18, 2019 and January 7, 2020**

**DELINQUENTS: Due Date 1/10/2020**

**ADJUSTMENTS:**

1. Herr - \$63.85
2. Wilkinson - \$15.24

**TREASURY REPORT:**

Community Center	\$ 25,565.63
Fire Department	\$123,350.71
General	\$584,929.55
Park	\$175,471.90
Utilities	\$847,449.87

**NEW BUSINESS:**

- President vote
- Commonwealth bill
  1. \$9,900.00
  2. \$4,116.45
- Park Advisory Board
- Utilities - 1 bill per meter
- Ordinance and Policy updates
- Part time groundskeeper proposals
- 2020 Salary Ordinance Amended – add Park Advisory Board
- Baehl Brothers Farm
- Set dates for Easter and Halloween at the Park-Doris

**REPORTS:**

- J. William Bruner, Attorney**
  - Update on Nuisance Complaints
    - Modlin-box truck
    - Hinton-vacant house
  - Notice to appear
- Lauri Stockus, Clerk-Treasurer**
  - Monthly Routine Checklist
  - Working on annual report and year end procedures
- Tim Reibold, Fire Department**

**ADJOURNMENT**

**NEXT MEETING: January 21, 2020 @ Lynnville Park – 6:00pm**

**ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL**

# Town of Lynnville

January 7, 2020

Present: Stacy Tevault, Rachel Titzer, Doris Horn, J. William Bruner, Lauri Stockus

## Call to Order

## Moment of Silence – Pledge of Allegiance

**Approval of Minutes:** Doris makes the motion to approve the December 17, 2019 minutes as presented. Rachel seconded. All in favor. Motion carries.

**Approval of Current Bills:** Rachel makes the motion to approve the December 18, 2019 – January 7, 2020 bills as presented. Doris seconded. All in favor. Motion carries.

**Delinquents: Shut off date December 10, 2019.** Doris makes the motion to approve shut offs if the bills are not paid by December 10<sup>th</sup>, 2019. Rachel seconded. All in favor. Motion carries.

## Adjustments:

1. **Jamie Herr - \$63.85** Doris makes the motion to approve the adjustment. Rachel seconded. All in favor. Motion carries
2. **John Wilkinson Jr - \$15.24** with the requested adjustment being such a small amount Stacy asks if Mr. Wilkinson understands only 1 adjustment is approved per person per year. Lauri confirms when adjustments are requested residences are informed. Doris makes the motion to approve the adjustment. Rachel seconded. All in favor. Motion carries

## Treasury Report: Lauri Stockus Clerk-Treasurer

Community Center	\$ 25,565.63
Fire	\$ 123,350.71
General	\$584,929.55
Park	\$175,471.90
Utilities	\$847,449.87

## New Business:

Commonwealth bills presented for approval. 1) Additional construction amendment #3 \$9900

2) Engineering resident project representative fee and reimbursable expenses \$4116.45

Doris makes a motion to pay both of the Commonwealth bills. Rachel seconded. All in favor.

Motion carries.

**Park Board Consultants:** 2 Park advisory consultants. There are 2 applicants. The first applicant is Brett Kruse. He has filled out an application and meets the requirements. The second applicant is Don McVey. He also meets the requirements. Doris makes a motion to hire Mr. Kruse and Mr. McVey. Rachel seconded. All in favor. Motion carries.

Stacy states that Lauri has included informational papers for the Town Council on policy and ordinance updates for 2020. There have been some changes come up because of the codification. Lauri and Mr. Bruner are working together on this. Stacy asks if there are any questions from the Council and there are none.

Utility bill should be 1 bill per meter Stacy states there have been some questions on this subject.

2020 Salary Ordinance Amended - Add Park Advisory Board: Ordinance 2020-2 "An Ordinance To Amend An Ordinance Establishing Salaries for Certain Town Officials and Employees of the Town of Lynnville Indiana for the Year 2020". Doris makes a motion to accept the ordinance. Rachel seconded. All in favor. Motion carries.

Baehl Brothers Farm: The Baehl Brothers made contact with Stacy and Sarah at the end of December. They will be terminating their lease as of December 31, 2019. They are no longer farming. Stacy asked them to please put it in writing. They have done that and there is a copy present. Stacy states they still have to sign a termination of the lease agreement. Stacy asks

Mr. Bruner if this is correct and he says yes to make sure that it is terminated. Stacy says the land belongs to the Town and there are a couple of people interested. She wants to know what to do in this situation and asks Mr. Bruner for guidance. Mr. Bruner says there is a process to go through and it has been awhile since he has dealt with this. He says there is a procedure the statute requires and he can look it up.

Easter Egg Hunt/Halloween at the Park: Dates need to be set. Easter Egg Hunt is set for April 4, 2020. Halloween at the Park is October 17, 2020. The dates will be sent to the Boonville Standard. The rain dates will be the following weekend April 11 and October 24.

Stacy says she forwarded the proposed route to Mike Dennis and has not had a response. Stacy states she will attempt to reach out again.

**Mr. Bruner – Town Attorney:**

Update on Nuisance Complaints - Modlin box truck, Mr. Bruner states he has dropped the ball on that complaint. Mr. Bruner said he will complete and send documents. Hinton is the same situation. Lauri states the property is supposed to be boarded up as it is open and accessible. Notices have been sent to come to a meeting, but he has not. His aunt came to the meeting and spoke on his behalf. Mr. Bruner asks if something needs to be sent. Lauri states yes something needs to be sent stating that there should be follow through. They were supposed to provide a date as to when they would board up the house. Mr. Bruner asks for a date in the minutes of the statement made by the aunt. Lauri provides the date of September 3, 2019. Lauri says the yard was cleaned up and Doris agrees with that statement. Ms. Corn was served with the Order and Mr. Bruner does not know what if anything has happened. She had 30 days from the date of service to correct the issues, if they are not corrected the fine is \$10 per day. Mr. Bruner needs to know if she is not complying so she can be served again and be brought back into court. Weil Order was sent and came back as moved. Lauri states the garbage has been bagged but is still out there piled up. Mr. Bruner asks if anyone is living there. The name Melissa Hargrave is given. Mr. Bruner asks if this is the one where the Health Dept. was notified and he is told yes and nothing was done.

Deceased Park Lessees - Susan Hopper notice to be sent. Christopher Friday called Mr. Bruner today. He is Sunshine's husband. Sunshine is the daughter of Susan. Mr. Friday says they are looking for someone to buy the personal property. Mr. Bruner has advised them to ask the Board to assign the lease to them for the balance of its term and at that point it is like any other lease it can be renewed or not. Mr. Friday states they want to pay the bills. Mr. Bruner asks if the bills have been paid. Lauri says she is not sure. Mr. Bruner says they have asked that the bills be sent to their address. Lauri says they did call and ask to have the bills sent to them, but she did not want to do that before speaking with Mr. Bruner. Mr. Bruner asks the Board if they would like to send the lease agreements back and forth or have them show up in person to discuss taking over the lease. Everyone agrees that they should come forward to take over the lease to avoid any problems that might arise. Mr. Bruner says he will contact Mr. Friday tomorrow. Stacy says once the lease is signed then bills will be forwarded. This notice will also be used with Boatman. Stacy asks if there is anyone else and is told these are the only two. Mr. Bruner states if Christopher and Sunshine do not want to come and sign the lease the notice will be sent.

**Lauri Stockus – Clerk-Treasurer:**

Completed Monthly Routine Checklist, She is working on Annual Report and Year End Checklist. Lauri states she is almost done and is working on Payroll Reporting now. Stacy explains that Lauri has been sending out the job descriptions that everyone has to sign at the end of the year and forwarding them to her. Copies have been provided for review. Stacy says if anyone finds anything that needs to be addressed or something that we forgot please let us know. Stacy states that a previous employee Bob Sigfried has indicated that he would like to come back and work part time for the Park. Stacy tells Lauri he is more than welcome to have an application on file. Stacy says we will see what is needed as we delve further into the Park and Town needs. Stacy says he left on good terms, but the position he wants is not available at this time. Lauri states that the proposals she provided for the Board pertain to working for the Town and the Park.

**Tim Riebold – Fire Department:**

Tim states the year ended with 144 runs which is a busy year. So far into 2020 we are at 2 runs. He states he hopes it stays quiet. Tim says the department is looking forward to doing a bunch of training this year. Stacy asks how many members there are in the department. Tim says there are 11 active and 3 probationary. Stacy informs Tim that the second meeting of the month will now be a Park meeting. Tim says he or someone from the department can be there if the Board wants them to be there. Stacy says she doesn't see any reason for it and they can stick with the first meeting. Stacy says if they cannot be at the first meeting to please let Lauri know and the Board appreciates them always making themselves available.

**Stephen Bailes – Water/Wastewater: Not Present**

**Doris Horn:**

Doris has met with one and has three others that hopefully will come to give bids on the concrete. Doris has a hotel room and is going to Indianapolis to the NEO meeting. She will be going to the Community Crossings meeting to apply for a grant. Doris explains to Rachel about a grant for \$50,000 in which a piece of new equipment has to be purchased. Rachel asks if the equipment will just be for the Park. Stacy says no it will be for the Park and the Town. It will be a versatile piece of equipment. Doris spoke with John Leslie for advice on a suitable piece of equipment.

**Rachel Titzer:**

Rachel wants to know who to contact about the apartments on Church Street. The trash dumpster was overflowing at Christmas time and now there is trash scattered. Stacy says a complaint needs to be filed. Lauri says she has a contact number and she can contact her. Stacy says if nothing is done then we can move forward. Lauri states she is very good about coming up and taking care of things. Rachel states the dumpster is not overflowing now.

**Stacy Tevault:**


Stacy addresses employee call in procedure. Stacy explains that she would like there to be a regimen followed to notify the Board when an employee calls in. The main person that needs to be notified is Lauri so she can keep track of the days allowed. Stacy explains that she doesn't know if it has ever been on the books the way it needs to be done. In years passed they have tried to make up the hours and not take the sick time. Stacy says this is not in the proposed salary ordinance and she doesn't think this is a good idea. If a person calls in sick the sick day is used. If a person runs out of sick days then vacation days are used. There is no comp time. Stacy asks if the other Board members are in agreement and they agree.

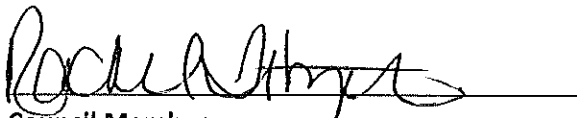
An Executive Board meeting needs to be scheduled to discuss some options. Mr. Bruner should be in attendance as well to discuss the proposal from Veolia. The meeting will be one hour before the Park Board meeting at 5:00pm January 21, 2020. Mr. Kruse and Mr. McVey will be informed by Lauri of the Park Board meeting time at 6:00pm January 21, 2020

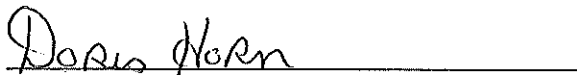
**Next Meeting: January 21, 2020 @ Lynnville Park Recreational Building – 6:00pm**


Stacy entertains a motion to adjourn the meeting. Doris makes the motion to adjourn. Rachel seconded. All in favor. Meeting is adjourned.

**Lynnville Town Council:**

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Council Member

  
\_\_\_\_\_  
Council Member

Attest:   
\_\_\_\_\_  
Clerk-Treasurer